

Rochester Education Foundation Minutes February 1st 2010

Members present included Mike McNicholas, Michelle Tjelmeland, Paul Presney, Brian Brewer, Kristin Reese, Sue Tucker, Tim Rottinghaus, Misty Hannah and Dr. Tom Bertrand.

The meeting opened with President Mike McNicholas reviewing the agenda. Minutes from January's meeting were reviewed.

Treasurer Brian Brewer reported that the CD held at Marine Bank had matured. Mike motioned to move the CD to Rochester Bank and all were in favor. Brian also passed out a donation receipt for the event. All agreed receipt looks good, we will fill them out as requested by donors.

Since Paul had to leave early we will discuss the issue of the retention records at our next meeting.

All were in agreement that \$25,000 will be our goal for this year.

Members worked on addressing and stuffing envelopes to be sent to vendors. The envelopes will be mailed out February 2nd after the fliers have been added.

Members are to call anyone they know on the donor list. Phone calls will be made next month to vendors not contacted.

Sue will check to see if any of the PTO donors would be interested in donating to the Event.

The DJ service for the event was discussed. Mike has attempted to contact Mike Greer but has been unsuccessful. Michelle suggested we just print "music provided" on the fliers and other printed material and not be specific since we are unsure who will be at the event. Mike would like to give Mike Greer two weeks to return his call, then seek another DJ.

Email reminders of the event will be going out from the elementary and middle school on February 2nd.

The next meeting will be March 1st at 5:30pm.

Meeting adjourned.

Respectfully submitted,
Misty Hannah, secretary