

Minutes of the Rochester Education Foundation January 11, 2010

Members present were Dr. Bertrand, Brian Brewer, Paul Presney, Misty Hannah, Sue Tucker, Krisin Reese and Michelle Tjelmeland.

Meeting opened with Vice-President Michelle Tjelmeland.

Minutes of the last meeting in November were reviewed.

Brian Brewer handed out and discussed the Foundation's financial information. He noted the CD at Marine Bank will mature January 29th 2010. He mentioned that if we moved the money to Bank Of Springfield he could get us a rate of about 2%. Brian discussed maintaining a Records Retention File. Paul will pull the file from Over The Moon Productions and bring the information to the next meeting.

Michelle suggested we remind teachers about the upcoming submission deadline for video submissions.

Mike was chosen to contact the administrators and follow up with them.

We reviewed the REF 2010 Event Planning Guide and assigned BOD members to each task as outlined by Michelle.

It was decided we will do a Press Release as well as advertise in the Rochester Times.

Misty will talk to the caterer about providing tablecloths.

Sue will contact Kirk Mendenhall to finalize that we are booked at the Firefighter's Club on April 30th 2010.

Kristin will ask Nellie Lagemann at the elementary school to run a reminder in the daily emails as to the "Save The Date".

The goal and budget were discussed and it was decided we will set the goal for \$25,000 and expenses being about \$6-7,000. We will give away up to \$10,000 to the winner.

It was noted that Mike needs to contact Dennis at Rochester State Bank right away to procure their donation .

Michelle will check with WDBR to DJ the event pro bono.

The next meeting will be Monday February 1st.
Meeting adjourned

Respectfully Submitted,

Misty Hannah, secretary

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